

CCANA ASC Meeting Minutes

Meeting Date: 10/8/2023

Host Group: Naturally High

Location: 1600 12th Street Cayce SC at 3pm

Opening Comments/Statements:

- Elyse opened with the Serenity Prayer
- Jimmy W read the Service Prayer
- Jeremy R. read the 12 Traditions
- Ali L read the 12 Concepts
- Motion was made by Marlow to accept minutes, Nobody seconded.
- Roll was taken by Jason B.

Welcome All New Comers:

No New Comers

CCANA Roll Call:

Roll Call

Steering Committee	1 st Roll Call	2 nd Roll Call
Chair – Jason B	P	N/A
Vice Chair – Elyse	P	N/A
Secretary – Stephanie R	P	N/A
Alt Secretary – Open	N/A	N/A
Treasurer – Ashley B	P	N/A
Alt Treasurer – Open	N/A	N/A
RCM – Open	N/A	N/A
Alt RCM – Jeremy R	P-No report	N/A

Subcommittees	1st Roll Call	2nd Roll Call
Activities - Open	N/A	N/A
H&I - Open	N/A	N/A
P&P - Manda	p	N/A
Public Relations - Coleman D	A No notice	N/A
Welcome Home - Jason B	P- no report	N/A
Lit Review - OPEN	N/A	N/A
Recovery Under Stars - Charlotte H	A no report	N/A
Web servant- Chris F	A no notice	N/A

Home Groups (28)	1st Roll Call	2nd Roll Call
Building Recovery	P	N/A
Hope Hole	P	N/A
Ladies' Night	P	N/A
New Noon	A	N/A
Recovery Comes First	A	N/A
Rays of Hope	P	N/A
Serenity at Sunset	P	N/A
Rainbow Group	P	N/A
Worth the Ride	P	N/A
Naturally High	P	N/A

GSR Reports

None

Motions/Chairperson's Reports (See attached):

- Motion for storage unit was voted on and passed.

Group Concerns:

Concern was brought up by a few members regarding getting the minutes, secretary and chair addressed concerns. Secretary is not responsible for uploading minutes to the website.

ASC Issues:

None

Old Business:

- Motion for storage unit was voted on and passed.

New Business:

None

ASC Meeting report:

- Chair report: Nothing to report
- Vice Chair Report: Nothing to report
- Secretary Report: Nothing to report
- Alt Secretary Report: Open
- Treasurer Report: Given by Ashley B.-See attached
- Alt. Treasurer Report- Open
- RCM Report: Provided by Audra.

Subcommittee Reports:

- Activities report: Open
- Lit Review report: OPEN
- Policy and Procedure Report: Attached
- Public Relations: None
- RUTS: None
- Web servant: None
- Welcome Home Report: None
- H&I Report: See attached

Announcements: several celebrations were announced: Rainbow Group is having a speaker Jam from 12-6 on 10/28. Serenity at Sunset has a celebration on 10/26 at 5:30pm. Building recovery has a celebration on 10/22. Naturally High has a celebration on 10/28 at 6:30pm and Hope Hole has a Celebration on 10/21 at 9pm

Final Comments: None

Next Meeting Host/Location/Time - Naturally High 5220 Clemson Ave 29209 November 12, 2023

Central Carolina Area of Narcotics Anonymous Motion Form

1 Motion #

Motion made on (date); 10-3-23 By the group, (name) HOPE HOLE

Presented here by representative, (name) JUSTIN CLAYSON

Seconded by the group, (name) Serenity@Sunset ; Represented by (name) Ali

THE MOTION READS AS FOLLOWS:

VOTE JASON B. IN

AS WELCOME HOME CHAIR

INTENT:

To better serve the Welcome Home committee and carry the message to the sick and suffering addict

Carried

Failed

Tabled

Amended

Open

Conscious For _____ ; Conscious Against _____ ; Abstentions 1 ; Not Included _____

Policy Change: yes _____ no _____

Date voted on: _____

CCANA Service Resume

NAME: Jason B.

CLEAN DATE: 9/8/19

EMAIL ADDRESS: jbeckham303@gmail.com

PHONE NUMBER: (803) 807-6559

Group Service (list positions and dates served):

Secretary Hope Home 2022 - Present
Secretary Welcome Home 2023

Area Service (list positions and dates served):

PUTS Chair 2022
Vice Chair Area 2022-23
Chair Area Present

Regional Service (list positions and dates served):

None

World Service (list positions and dates served):

None

What positions do you currently hold?:

Area Chair

Have you ever not completed a service commitment? No If so, why?

Are you familiar with the Twelve Steps and Twelve Traditions of Narcotics Anonymous? Yes

Are you familiar with the Guide to Local Services from NAWS Inc. and the Structure and Procedure of the CCANA? Yes

Please, list any other pertinent information:

Can you travel in connection with this service commitment? Yes

Hi NA Family!

I deposited everything I had after the last area meeting, \$42 in cash and \$790 in donations. There was one check for schedule printing and the usual monthly charge for Quickbooks. Our available balance for Quickbooks and Wells Fargo is \$7686.56 as of today, October 8, 2023.

Thank you for letting me serve!

Ashley B

WELLS FARGO

BUSINESS CHECKING

Account

\$7,686.56

Available balance

Routing numbers

Account & balance info

Ending collected balance as of 10/07/23

Current posted balance

Pending withdrawals/debits

Pending deposits/credits

Available balance

Monthly Service Fee Summary

\$7,686.56
\$7,686.56
\$0.00
\$0.00
\$7,686.56

Activity

First

Previous

Next







Date	Description	Deposits/Credits	Withdrawals/Debits
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Pending Transactions

No pending transactions to view.

Posted Transactions

09/11/23	ATM CASH DEPOSIT ON 09/10 1131 Knox Abbott Dr Cayce SC 0004059 ATM ID 6775E CARD 5054	\$15.00	
9/11/23	ATM CHECK DEPOSIT ON 09/10 1131 Knox Abbott Dr Cayce SC 0004058 ATM ID 6775E CARD 5054 View Details	\$790.00	
11/23	ATM CASH DEPOSIT ON 09/10 1131 Knox Abbott Dr Cayce SC 0004057 ATM ID 6775E CARD 5054	\$27.00	
Totals		\$1,463.76	\$875.10

09/07/23	BUSINESS TO BUSINESS ACH INTUIT * QBooks Onl 230906 1628571 CCANA AREA		\$32.40
08/16/23	CHECK # 1964 		\$280.53
08/16/23	CHECK # 1965 		\$238.77
08/08/23	DEPOSITED ITEM RETN UNPAID - PAPER 230808 View Details		\$50.00
08/08/23	CASHED/DEPOSITED ITEM RETN UNPAID FEE		\$12.00
08/07/23	BUSINESS TO BUSINESS ACH INTUIT * QBooks Onl 230806 3219198 CCANA AREA		\$32.40
08/07/23	ATM CHECK DEPOSIT ON 08/06 1131 Knox Abbott Dr Cayce SC 0005540 ATM ID 6775E CARD 5054 View Details	\$581.76	
08/07/23	ATM CASH DEPOSIT ON 08/06 1131 Knox Abbott Dr Cayce SC 0005539 ATM ID 6775E CARD 5054	\$50.00	
07/26/23	CHECK # 1963 		\$58.50
07/13/23	CHECK # 1960 		\$64.80
07/13/23	CHECK # 1962 		\$43.20
07/11/23	CHECK # 1961 		\$62.50
Totals		\$1,463.76	\$875.10

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C C A N A INC
PO BOX 8743
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Online: wells Fargo.com/biz

Write: Wells Fargo Bank, N.A. (367)
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Portland, OR 97228-6995

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Statement period activity summary

Beginning balance on 9/1

Deposits/Credits

Withdrawals/Debits

Account number



Overdraft Protection:
 This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo branch.

Transaction history

Date	Check Number	Description	Deposits/Credits	Withdrawals/Debits	Ending daily balance
9/7		Business to Business ACH Debit - Intuit - Cbooks Ont 230906			5,854.56
9/11	1628571	Coane Area			
9/11		ATM Cash Deposit on 09/10 1131 Knox Abbott Dr Cayce SC		12.40	
9/11	0004057	ATM ID 6775E Card 5054	27.00		
9/11	0004058	ATM Check Deposit on 09/10 1131 Knox Abbott Dr Cayce SC	790.00		
		ATM Cash Deposit on 09/10 1131 Knox Abbott Dr Cayce SC			7,686.56
		0004059 ATM ID 6775E Card 5054	15.00		
Ending balance on 9/30					7,686.56
Totals					
			\$832.00	\$32.40	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.
 < Business to Business ACH. If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

Monthly service fee summary

For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 09/01/2023 - 09/30/2023	Standard monthly service fee \$10.00	You paid \$0.00
The bank has waived the fee for this fee period.		
How to avoid the monthly service fee	Minimum required	This fee period
Have any ONE of the following each fee period		
• Average ledger balance	\$1,000.00	\$7,416.00 <input checked="" type="checkbox"/>
• Minimum daily balance	\$500.00	\$6,854.56 <input checked="" type="checkbox"/>

The Monthly service fee summary fee period ending date shown above includes a Saturday, Sunday, or holiday which are non-business days. Transactions occurring after the last business day of the month will be included in your next fee period.

Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge
Cash Deposited (\$)	0	5,000	0	0.0030	0.00
Transactions	4	100	0	0.50	0.00
Total service charges					\$0.00

CCANA H&I SUBCOMMITTEE MEETING MINUTES

SEPTEMBER 24, 2023

The meeting was called to order by Carl B. (CCANA H&I Chair) at 3:05 pm. at Naturally High, 5220 Clemson Avenue followed by a moment of silence and the We Version of the Serenity Prayer.

Attendance: Larry D., Brittany G., Shawn W., Willis P., Mark L., David P., Audra T. and Carl B.

12 Traditions, 12 Concepts and Service Prayer read.

Robert's Rules of Order emphasized and template made available at the Chair table.

Audra T. performed Secretarial duties in the absence of Vaughn J. (Secretary).

H&I ORIENTATION: Larry D. and Brittany G. attended for Orientation, however, there is no Orientation Chair to conduct the same. No phone line orientation conducted.

OLD BUSINESS: No minutes were taken for August 27, 2023 H&I Subcommittee Meeting, therefore, no voting for acceptance of minutes conducted. However, Ken S. was voted in for Facilities Coordinator and David P. voted in for Literature Chair.

Discussions ensued regarding the format and how to conduct an H&I Subcommittee Meeting as the H&I Handbook was utilized to conduct this meeting. No previous meeting minutes were available for review at this time.

Open positions for H&I Subcommittee include: Alternate Secretary, Alternate Chair (CCANA), Orientation Chair, Panel Lead @ Morris Village for Thursdays (Carl B. acknowledged performing temporary service work).

NEW BUSINESS:

H&I CHAIR (GCANA) REPORT: No written report given and limited verbal report other than few attendees at the August, 2023 meeting with all issues tabled for September.

H&I ALTERNATE CHAIR (CCANA) REPORT: Position is open and needs to be filled. There is a need for someone to present H&I report to the Area meeting and Audra T. volunteered to do so in the month of October 2023. There also have been no minutes posted to the CCANA Website since October 2022 and this issue needs to be addressed at the Area Level. Multiple positions are currently open for the CCANA Area.

SECRETARY REPORT:

Audra T. filled in as Secretary for this meeting. Vaughn J. was absent with no written report given.

FACILITIES COORDINATOR REPORT:

report sent to Carl B. and Audra T. Please see attached written

H&I Subcommittee Meeting for 9/24/23 for Facilities Coordinator Report by Ken Sherod. H&I Subcommittee Facilities Coordinator

- 1) Follow-up to Institutions and Facilities Began calling all facilities (the ones we currently serve and the ones requesting meetings) on the list provided to me by Brian F. to introduce myself as H&I Subcommittee's new facilities coordinator, replacing Brian F. to let them know that we haven't forgotten about them and that we're currently working on a plan to get enough people orientated to start coming into their facilities to bring meetings. Was totally transparent in informing them that this will be a time-consuming process and asked for their patience. Giving them my contact number and email address in case they desire to reach out or if they need a status update assuring that they are free to touch base with me.
- 2) Orientation Spoke w/ Monty. Told him I'd like to circle up with him within the next couple of weeks to get some in-depth training on facilitating the orientation of interested panelists, panel leaders, etc. He stepped down as Orientation coordinator for CCANA area and that role hasn't been filled at area level yet, however he's willing to facilitate the October orientation class. If all goes as planned we should have some people cued up for that orientation. I plan to attend the next CCANA area meeting to see if someone plans to take on the commitment as new Orientation coordinator.
- 3) Orientation Blitz! I plan to contact as many home groups in CCANA/GCANA as I can (phone calls, meetings, etc.) in order to make a push to encourage people (newcomers w/ enough clean time and predecessors alike) to make the orientation class the 4th Sunday in October. This will be an ongoing blitz (intended for all monthly upcoming orientation sessions after this initial one), so hopefully people serving in H&I can help spread the word. Please reach out to me directly at 720-335-8471 or email me at kensherod@msn.com if you have any questions, feedback or concerns. Thanks for your support!

LITERATURE CHAIR REPORT: David P. presented with the container of limited literature for disbursement, however, acknowledged that he has limited information regarding the purchasing of literature, how to distribute such and the need to attend CCANA Area meetings. It was suggested he have a conversation with Brian F. to become oriented to the process and duties of the Literature Chair (the What, Why and How) of the position. David P. agreed to do so. Emphasis was given to keep a full container in order to provide Panel Leads with pamphlets and NA Literature to give to patients and clients within the facilities served. NA Literature is depleted to date.

MORRIS VILLAGE COORDINATOR REPORT: Audra T. submitted a written report and stated, Good afternoon. There is nothing to report from the Liaison, Mr. Blackwell at Morris Village other than to remind all NA members to please dress appropriately when presenting for meetings at Morris Village. Meetings are doing well and patients are expressing gratitude for the learning process! Thank you for allowing me to serve! Audra T. encouraged Panel Leaders to adhere to dress code in the H&I Handbook for all Speakers and Panel Members which include proper covering for women wearing leggings and not to wear tight shirts or bottoms exposing the body inappropriately.

Willis B. (Panel Leader - Sundays): Written report submitted with Speaker Listing acknowledging all is well with no issues.

Mark L. (Panel Leader - Wednesdays): Written report submitted with acknowledgement of detailed Speaker Listing. Clients remained attentive, engaged, asking questions and receiving NA Literature and pamphlets.

Carl B. (Temporary Panel Leader - Thursdays): Written report submitted with Speaker Listing acknowledging no issues or problems with client participation.

WAYPOINT COORDINATOR: Vaughn J. reported no issues or concerns and NA meetings are continuing to go well at the facility.

SUMTER WOMEN'S BEHAVIORAL HEALTH CENTER: Brittany G. was present and acknowledged that she was not properly oriented and unaware that a written report was needed at the H&I Subcommittee Meeting. Reportedly she will provide one for the next meeting in October 2023. All is going well and the women are participating and engaged in the meetings; she was given the opportunity to present with Speaker Meetings.

Next GCANA and CCANA H&I Subcommittee Meeting is scheduled for October 29th, 2023 (the last Sunday of the month) @ 2:15 p.m. for Orientation and 3:00 p.m. for the Business Meeting. Meeting will be held at Naturally High Home Group @ 5220 Clemson Avenue, Columbia, South Carolina.

Carl B. adjourned the meeting @ 4:20 p.m. with the Serenity Prayer with all present in a circle.

IN LOVING SERVICE.....AUDRA T.

Policy & Procedure Report

Policy & Procedure sub-committee meeting met 10/8/23 @ 1:30 pm at Starbucks on Knox Abbott Dr.

3 people were in attendance. No motions or votes made at this time. Next meeting will be 11/12/23 @ 1:30 pm @ Starbucks on Knox Abbott Dr.

Thank you for letting me serve.

- Manda